

**Municipal District of Wainwright No. 61**

717 – 14<sup>th</sup> Avenue  
Wainwright, Alberta, T9W 1B3  
Phone: 780-842-4454



**Property Tax Installment Payment Plan**

Pre-Authorized Debit (PAD) Agreement

Roll Number \_\_\_\_\_ Legal Land Description \_\_\_\_\_  
Applicant Name(s) \_\_\_\_\_  
Mailing Address \_\_\_\_\_ Email \_\_\_\_\_  
Phone \_\_\_\_\_ (Res.) \_\_\_\_\_ (Cell) \_\_\_\_\_

**A specimen cheque marked “VOID” or a Direct Deposit/Pre-Authorized Payment Setup Form must accompany this form.**

1. I/we authorize the Municipal District of Wainwright No. 61 and its Financial Institution to debit my/our account listed above:
  - for all property taxes including any local improvement levies payable to the Municipal District of Wainwright No. 61
  - in the amount of the monthly payment shown above, on the 15<sup>th</sup> day of each month beginning on the date indicated above
  - and which amount may increase/decrease in July to the amount included with the annual Combined Property Assessment & Tax Notice by the Municipal District of Wainwright No. 61
2. This authorization may be cancelled at any time upon written notice by me/us, and all outstanding taxes become due and payable and subject to penalties.
3. If a monthly payment fails to be honoured by me/us, it is my/our responsibility to contact the Municipal District of Wainwright No. 61 and make good the monthly payment within 10 days.
4. If two monthly payments fail to be honoured in any year, this will result in termination from the plan, and all outstanding taxes become due and payable and subject to penalties.
5. In the event of a sale of the above noted property or a change in bank accounts, I/we will notify the Municipal District of Wainwright No. 61 at least 15 days prior to the next payment date, to arrange for cancellations, or to provide the new bank account information and a cheque marked “VOID” or direct debit authorization form.
6. You have certain recourse rights if any debit does not comply with this agreement. You have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD agreement. To obtain more information on your recourse rights you may contact your financial Institution or visit [www.payments.ca](http://www.payments.ca)
7. The current taxes, local improvements levies plus any tax arrears must be paid in full for eligibility in the plan. Deadline for joining plan is April 30<sup>th</sup> for the current year.

The signature(s) below will authorize the withdrawal of the monthly tax payment from this account:

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Second Signature (if two (2) are required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

This personal information is being collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be used to process and activate pre-authorized monthly charges of annual property taxes, including any local improvement levies payable to the Municipal District of Wainwright No. 61. If you have any questions about the collection, contact the Municipal Administrator or Assistant Municipal Administrator at (780) 842-4454.

Office use only

Previous Tax Levy: \_\_\_\_\_

Payment begins (date): \_\_\_\_\_

Monthly Tax Payment: \_\_\_\_\_

Prepaid Payment Required: \_\_\_\_\_  
*(if applying after January 15 of current year)*